



WCC Individual Placement: Volunteer Program Associate

Position summary

The Volunteer Program Associate will help maintain and grow public stewardship in the Mountains to Sound Greenway. The Greenway Trust Volunteer Program coordinates year-round projects focused on tree plantings, invasive plant removal, trail construction and maintenance, and more. We work on public lands from Puget Sound to central Washington. The Volunteer Program Associate will be integrally involved in volunteer coordination and support and will lead mid-week and weekend volunteer events for youth groups, schools, corporate teams, and members of the community.

This position is ideal for an outgoing, energetic, organized and detail-oriented individual with experience working with the public and a passion for the outdoors. We'll offer hands-on training in trail maintenance and construction, ecological restoration, volunteer management, and other topics related to conservation and public natural lands management. This is an opportunity to gain experience working on lands managed by multiple municipal, county, state, and federal agencies and interact with a wide variety of groups and individuals.

The Mountains to Sound Greenway Trust leads and inspires action to conserve and enhance the landscape from Seattle across the Cascade Mountains to Central Washington, ensuring a long-term balance between people and nature. Founded in 1991, the Greenway Trust works to promote public land acquisitions, connect a continuous regional trail system, teach people of all ages about the importance of conserving forests and wildlife, improve recreation access, create new parks and trails and mobilize thousands of volunteers. More information on the Mountains to Sound Greenway Trust can be found at: www.mtsgreenway.org

Position responsibilities

- **Event Leadership:** Engage and educate the public through single-day volunteer events focused on ecological restoration and trail maintenance, weekdays and Saturdays. Includes developing relationships with, and educating volunteers about the Greenway, site history, restoration ecology, and other relevant information.
- **Recruitment/Outreach:** Organize volunteer recruitment, coordination, outreach, and recognition. Research and attend volunteer recruitment fairs at schools, businesses, community festivals, and other locations. Advertise events through canvassing event flyers in local communities, mailings, internet postings, and other avenues as needed. Collaborate with a variety of volunteers, including corporate groups, schools, community groups, and members of the public.
- **Program Support:** Oversee volunteer recognition program, track volunteer involvement in the Greenway Salesforce database, and monitor the volunteer program email address.

- Field Base Support: Assist with the Greenway Trust's field base organization and maintenance including tools and volunteer event supplies.

Qualifications

- Applicants must be between the age of 18-25 on their first day of service (age restrictions are based on legislative mandate, and do not apply to Gulf War Era II Veterans, dependents, or active duty reservists, or those with a mental or sensory disability).
- Per legislative mandate, priority will be given to Washington state residents.
- Applicants must be eligible for AmeriCorps, and able to submit documentation of one of the following citizenship statuses: U.S. Citizen, National, or Lawful Permanent Resident Alien. Learn more about AmeriCorps eligibility on the [WCC website](#).
- Demonstrated ability to represent the program in a professional manner. Experience interacting with the public in an outdoor setting. Proven personal initiative and ability to multitask, prioritize, use good judgment, problem-solve, and work effectively both independently and with a group in a fast-paced environment.
- Willingness to serve outside in all weather conditions doing physically demanding work (must have the ability to hike to semi-remote sites, carry heavy loads, move rocks, plant material, tools, and equipment).
- Must be able to provide personal transportation to the Greenway Trust's field base in Lake Sammamish State Park.
- Must possess a valid driver's license, clean driving record, and the ability to drive Greenway Trust vehicles.
- Must successfully pass a criminal history background check.

Schedule

This is an 11-month AmeriCorps position starting October 1, 2018, and ending September 6, 2019. Members are expected to serve 40 hours over four or five days each week.

WCC AmeriCorps member benefits

Members will receive a biweekly paycheck equal to Washington state minimum wage, in addition to the AmeriCorps Education Award (\$5,920) upon completion of term. Basic health insurance and qualified loan forbearance is available. In addition, all 300 WCC members gather three times a year for professionally-taught, career-transferable trainings. Read more about training opportunities and a full list of benefits on the [WCC website](#).

Application process

Please complete both required steps:

1. Submit WCC online application accessible from the [WCC website](#) (select this IP position on application).
 2. Email résumé and cover letter to Dan Hintz at dan.hintz@mtsgreenway.org
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About WCC and AmeriCorps

Washington Conservation Corps (WCC) is an AmeriCorps program that creates future leaders through community involvement and mentorship. The program supports more than 350 members and experienced staff statewide who restore critical habitat, build trails, lead volunteers, educate youth, and respond to local and national disasters.

AmeriCorps is a network of local, state, and national service programs that connects over 70,000 Americans each year in intensive service to meet community needs in education, the environment, public safety, health, and homeland security. Learn more on the [WCC website](#).