



Washington Service Corps Individual Placement

Education Associate WSC & Mountains to Sound Greenway Trust **Starting Date: October 1, 2018**

The Mountains to Sound Greenway Trust is sponsoring two 10.5-month Education Associate AmeriCorps positions through the Washington Service Corps, a program of the Washington State Employment Security Department. The Education Associates are an integral part of the Greenway Trust's highly effective team that works to further land conservation, recreation connections, and public engagement across the Greenway landscape in balance with a growing regional population.

POSITION SUMMARY

The Education Associates play an essential role within the Greenway Trust by teaching 4th-12th grade students in the classroom, leading field study trips, and facilitating volunteer restoration events. This position is ideal for someone who is passionate about teaching and the natural world, and who is adaptable and organized.

KEY RESPONSIBILITIES

- *Routinely refer to Member Service Agreement requirements*
- *Ability to serve at project site location and time specified in this position description*
- Fall and Spring: Teach classroom lessons, lead field study trips, and facilitate service-learning stewardship events.
- Winter: Co-facilitate weekend volunteer events for youth and adults and teaching volunteers about various topics (refer to 'Location and Schedule') and support other Greenway Trust efforts in the Snoqualmie Valley, Middle Fork, and Upper Yakima Basin.
- Summer: Collaborate with Greenway staff and partners to help plan and lead a 6-week summer high school internship program.

ADDITIONAL DUTIES

- Represent the Greenway Trust at special events.
- Manage the distribution, collection, and scoring of pre- and post-program student assessments.
- Communicate with teachers about their upcoming programming.
- Mail teaching materials to our school partners.
- Assist in tracking program metrics in the Greenway Trust's Salesforce database.
- Assist in updating existing and developing new curriculum and education materials.
- Assist in managing the Greenway Trust's photo library.

REQUIRED QUALIFICATIONS

- A combination of experience and education that demonstrates an ability to teach a diverse group of students both in and out of the classroom: Bachelor's degree in natural sciences, teaching, or related field and two years of formal or informal teaching experience.
- Ability to hike several miles, and serve outdoors, in all weather conditions.
- Strong written and oral communication skills and detail-oriented organizational skills.
- Certified Wilderness First Aid certification, or willingness to obtain.

- Basic computer skills, including familiarity with Microsoft Office suite.
- Valid driver's license with insurable driving record.
- Must provide own reliable transportation to sites across King County.
- Willingness to store teaching materials at home.
- Must be a U.S. citizen, national or lawful permanent resident alien.
- Must successfully pass a criminal history background check.

DESIRED QUALIFICATIONS

- Knowledge of Pacific Northwest ecosystems, flora and fauna.

REPORTS TO

The Education Associates report to the Education Program Manager.

COMPENSATION

WSC provides a living stipend of \$1,307.82 (before taxes), basic health insurance, and an Education Award of \$5,920 (after successful completion of AmeriCorps term). The Greenway Trust provides mileage reimbursement at the current state rate.

LOCATION and SCHEDULE

The Education Associates are based primarily out of the Greenway Trust's main office in downtown Seattle, with frequent travel to schools in King County, Tiger Mountain and Lake Sammamish State Park in Issaquah, and other locations within the Greenway.

October 1, 2018 through August 15, 2019. The position operates on a Monday through Friday schedule. (Exception: the position will shift to a Tuesday-Saturday schedule mid-November through mid-March).

PHYSICAL REQUIREMENTS

Must be able to hike several miles and serve outdoors in all weather conditions. Must be comfortable carrying a heavy field trip backpack. Will use various tools, including shovels, loppers, rakes, and wheelbarrows. Will drive Greenway Trust vehicles.

TO APPLY

Complete an application on the Washington Service Corps listing at:

<https://my.americorps.gov/mp/listing/viewListing.do?id=74587&fromSearch=true>

AND attach a cover letter and resume to your application or email directly to:

Becca Kedenburg, Education Program Manager

becca.kedenburg@mtsgreenway.org

These positions are contingent on successful funding from the Washington Service Corps program.