



# Washington Conservation Corps Individual Placement

## Volunteer Program Associate

WCC & Mountains to Sound Greenway Trust

Starting October 3<sup>rd</sup>, 2017

### Position Highlights

- Engage and educate the public through single and multi-day volunteer events.
- Organize volunteer recruitment, coordination, outreach, and recognition.
- Manage electronic communications and volunteer database to increase organizational capacity.
- Work with a successful and passionate team in an energetic, productive and fast-paced Stewardship Program.

Join our team! The Mountains to Sound Greenway Trust is sponsoring one Individual Placement through the Washington Conservation Corps AmeriCorps program. This position offers an opportunity to mobilize volunteers and gain natural resources management experience in a blend of forest and riparian ecosystems from Seattle to Central Washington. As part of our Stewardship Team, you will serve closely with our partners and volunteers to conserve and enhance the landscape by maintaining trails, combatting invasive weeds, and installing native plants throughout the Greenway.

### Position Description

The Volunteer Program Associate will help maintain and grow public stewardship in the Mountains to Sound Greenway. The Greenway Trust Volunteer Program coordinates year-round events focused on tree plantings, invasive plant removal, trail construction and maintenance, and other enhancement projects on public lands from Puget Sound to central Washington. The Volunteer Program Associate will be integrally involved in volunteer coordination and support, and will lead mid-week and weekend volunteer events for youth groups, schools, corporate teams, and members of the community.

This position is ideal for an outgoing, energetic, organized and detail-oriented individual with experience working with the public and a passion for the outdoors.

- Temporary, full time, 11- month AmeriCorps position.
- Tuesday – Saturday schedule (40 hours per week).
- Based out of the Mountains to Sound Greenway Trust office in Seattle, WA with regular activities occurring at the Greenway Trust’s field office and on project site across the Greenway landscape.
- Regularly engaging and educating the community through volunteer events.
- Opportunity to strengthen skills relating to public natural lands management and leadership and interact with a wide variety of groups and individuals.
- Opportunity to gain experience, work on, and complete projects on lands managed by multiple municipal, county, state, and federal agencies.
- Hands-on and formal training in: trail maintenance and construction, ecological restoration, volunteer management and other topics related to conservation and public natural lands management.

## Responsibilities

- Event Leadership: Lead field events in the Greenway on weekdays and Saturdays. Includes developing relationships with, and educating volunteers about the Greenway, site history, restoration ecology, and other relevant information.
- Recruitment/Outreach: Research and attend volunteer recruitment fairs at schools, businesses, community festivals, and other locations. Advertise events through canvassing event flyers in local communities, mailings, internet postings, and other avenues as needed.
- Program Assistance: Support volunteer recognition program, track volunteer involvement in the Greenway Salesforce database, and monitor the volunteer program email address.
- Field Base Support: Assist with the Greenway Trust's field base organization and maintenance including tools and volunteer event supplies.

## Qualifications

- Demonstrated experience working with the public in an outdoor setting and verified experience coordinating and supervising volunteers. Proven personal initiative and ability to multitask, prioritize, use good judgement, problem solve, and work effectively both independently and with a group in a fast-paced environment.
- Demonstrated oral and written communication skills and ability to represent the program in a professional manner.
- Willingness to serve outside in all weather conditions doing physically demanding projects (must have the ability to hike to semi-remote sites, carry heavy loads, move rocks, plant material, tools, and equipment).
- Members must be \*18-25 years old on first day of service (\*Age restrictions do not apply to Gulf War era II reservists, dependents, and veterans).
- Must be able to provide personal transportation to the Greenway Trust's field office in Lake Sammamish State Park.
- Must possess a valid driver's license, clean driving record, and the ability to drive Greenway Trust vehicles.
- Must successfully pass a criminal history background check.
- Priority given to Washington State residents.

## Preferred Qualifications

- Wilderness First Aid and CPR certification.
- Associate's or Bachelor's degree.
- Three- to six-month conservation corps or other related outdoor work experience.
- Experience and familiarity with hand tools and the basic components of trail maintenance and/or habitat restoration.

## Compensation/Benefits

- Receive a \$5,815 AmeriCorps Education Award upon successful completion of an 11-month service term (1700 hours)
- WA state minimum wage: \$11/hour (2017 rate)
- Receive two paid weeks of formal training on topics including Wildland Firefighter (Red Card), Ethnobotany, Wilderness First Responder and Wilderness Advanced First Aid, Hazardous Waste Operator (Hazwoper) and other topics through WCC.

- Other benefits: If applicable, WCC members may seek basic medical benefits and educational loan forbearance on qualified loans while in the WCC.
- Mileage reimbursement for service-related travel to the Greenway Trust's field office and other destinations.

## How to Apply

1. Email cover letter, resume, references and any materials you wish to share to:  
Claire Martini, Volunteer & Outreach Coordinator  
[claire.martini@mtsgreenway.org](mailto:claire.martini@mtsgreenway.org)
2. Submit a WCC online application: [www.ecy.wa.gov/wcc](http://www.ecy.wa.gov/wcc). A signed WCC application will be required as part of successful applicants' enrollment packet.

## About the Washington Conservation Corps

The WCC was established in 1983 as a job-training program for young adults from the ages of 18-25. The WCC is a continuation of the legacy left by the Civilian Conservation Corps of the 1930s. The program provides hands-on experience and skills for projects that support conservation, rehabilitation and enhancement of the state's natural, historic, environmental and recreational resources. This position is a signature partnership between WCC, DOE, and the Greenway Trust.

More information on the Washington Conservation Corps can be found at: <http://www.ecy.wa.gov/wcc/>

## About the Mountains to Sound Greenway and the Greenway Trust

The Mountains to Sound Greenway Trust leads and inspires action to conserve and enhance the landscape from Seattle across the Cascade Mountains to Central Washington, ensuring a long-term balance between people and nature. Founded in 1991, the Greenway Trust works to promote public land acquisitions, connect a continuous regional trail system, teach people of all ages about the importance of conserving forests and wildlife, improve recreation access, create new parks and trails and mobilize thousands of volunteers.

In the Mountains to Sound Greenway landscape, alpine peaks, wilderness lakes, and lush forests are connected by road, rail and trail to rural towns and high rises, where residents live, work and play in communities deeply rooted to the land around them. Twenty years of conservation have protected much of the natural heritage of the Greenway. Today, this network of parks, forests, farms and cities is both our history and our way of life. Now, the Greenway is working to designate the Mountains to Greenway as a National Heritage Area to recognize its scenic, cultural and historic significance.

More information on the Mountains to Sound Greenway Trust can be found at: [www.mtsgreenway.org](http://www.mtsgreenway.org)